



Tarrywile Park & Mansion  
70 South Farm Road, Walling, CT 06492  
www.tarrywile.com

# TARRYWILE RED BARN RENTAL PACKET

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Tarrywile Park & Mansion  
70 Southern Blvd, Danbury, CT 06810  
www.tarrywile.com

## Tarrywile Mansion

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## WELCOME TO TARRYWILE PARK AND MANSION

The Tarrywile Park Authority and its staff welcome you to step into the romantic elegance of the Victorian era at Tarrywile Mansion. Whether you are hosting a wedding reception for family and friends, celebrating a special anniversary or birthday, or planning a business meeting, you will find exactly what you are looking for at Danbury's finest community center, also known as Danbury's "Hidden Jewel".

The Bride and Groom can share their first toast as husband and wife in the spectacular glass conservatory. Birthdays can be celebrated on the veranda overlooking beautiful perennial gardens. Take your employees out of the boardroom and stimulate their creativity with a business meeting in the Tarrywile Mansion conference room followed by a relaxing hike on one of our twenty one miles of trails.

The included pages contain guidelines for renting the **Red Barn location** on Tarrywile Park & Mansion's property. We are committed to hospitality and have developed these guidelines to ensure that all events are safe, successful, and have your guests feeling as impressed when they leave as when they arrive.

Our staff is available throughout the planning period and on the day of your event we will be here to ensure that your affair is enjoyable and most of all, memorable.

To see more of Tarrywile Park and Mansion please visit our website; [tarrywile.com](http://tarrywile.com), our Facebook page; [facebook.com/Tarrywile.Park.and.Mansion](https://facebook.com/Tarrywile.Park.and.Mansion), or check out what people are saying about us on [WeddingWire.com](http://WeddingWire.com), [theKnot.com](http://theKnot.com) and [TripAdvisor](http://TripAdvisor).

Very Truly Yours,

Becky Petro  
Executive Director

Anne-Marie Sholtes  
Event Coordinator

## **FACILITIES:**

The facilities being offered for rental include areas of the Red Barn as described below:

Rental of the Red Barn includes access to the downstairs bathrooms: men and women's complete with toilet paper, hand napkins, soap, garbage cans. Also included in the rental is the lawn area directly behind the Red Barn.

## **GROUNDS:**

As Tarrywile Park and Mansion is a municipal park of the City of Danbury, the grounds, access road to trails, hayfields, and parking lots are open to the public. Red Barn rental allows for the use of the adjacent lawn behind the Red Barn only. *Tents may be erected for events during the week or weekends and may be on site prior or subsequent to the event for which they are intended. Therefore, a tent may be on the grounds during your use from a prior or subsequent use.*

## **RESERVATIONS/PAYMENTS:**

Reservations are accepted up to 3 months in advance. All signed applications must be accompanied by a check or money order for the full rental fee as well as a separate check or money order for the refundable security deposit. The rental fee automatically becomes non-refundable seven (7) business days after it is received.

## **RESPONSIBILITY:**

The individual who signs the application (contract) for use of the Red Barn assumes all responsibility for the rental and will be noted as "User" in this contract. All payments, correspondence, liability insurance certificates, caterer license/hold harmless agreement and communications regarding the use of the Red Barn will be made through this individual.

User may also appoint a Designated Representative. The Authority office staff will notify this individual of any items left behind after the event, and/or damages or charges against the security deposit in the event that they are unable to contact the User.

## GENERAL INFORMATION

- The Tarrywile Park Authority is **not** responsible for personal belongings.
- The use of charcoal grills is prohibited, gas only grilling is allowed. We do not have the facilities for dumping hot charcoal.
- This area has limited electrical plugs. Please plan accordingly if you will be having items that need to be plugged in.
- Parking is limited so plan accordingly: lower parking lot accommodates 30 cars; the lower parking overflow lot accommodates 19 cars.
- If your event anticipates using tents, they must be pre-approved with the Tarrywile Office.
  - Any event using a tent over 100 sq. ft. must contact the City of Danbury Building Department to determine if they need to pull a tent permit. The Building Departments number is 203-797-4580.
  - Large tents that do require permits must be installed on Thursday so that the City can inspect them. Likewise, they must be installed during our normal Park staff hours of Monday through Thursday 8:30 – 4:00 pm.
  - Pop up tents that are 10x10 and smaller, that will be installed the day of the event and taken down the same day do not need prior approval.
- Events anticipating rental deliveries such as tables, chairs, etc., must bear in mind we have a very limited space to store those items overnight. They may be delivered between the hours of 8:30 am and 4:00 pm (Monday thru Friday) to the Red Barn. You will need to make prior arrangements to access this building as it is locked except when in use. If you are anticipating putting these rentals under a tent overnight, please note we have no security to guarantee the condition of these items.
- Large events must provide a diagram for approval to the Tarrywile office of how they anticipate the area will be set-up at least one month prior to the event.
- Large events are **STRONGLY** encouraged to have enough volunteers to have several located in the entry area and lower parking lot to direct people to parking and the location of the event. Adequate signage should also be installed the day of the event and taken down the same day. Certain events have been large enough that we are unable to provide adequate parking. You may need to consider shuttle parking from another location. On rare occasions, groups can contact Immaculate High School to see if they are able to utilize their parking areas. However that is an arrangement between IHS and you or your group. Tarrywile does not make arrangements for this. In these instances, we strongly encourage the use of a Danbury Police Officer to help people get across the road. You or your group must pay for this service and book the officer. You would call the police station at 203-797-4614 and ask to be directed to the officer in charge of special duty. Another option is to hire security staff from R.R. Protective Services; (860) 350-5130. This is your responsibility and you must pay for this service.
- The use of fireworks, sparklers, torches, Chinese Wish Lanterns, flares, or other such open flames such as fire pits is strictly prohibited in and around the Red Barn, the grounds and under tents.
- Use of drones, kites, rockets, and remote controlled airplanes or helicopters is **NOT** allowed as we are within the flight path of Danbury Airport per FAA regulations.
- Only 2 vehicles are allowed behind our maintenance shed for the unloading/loading items for your picnic/event, once done you must park in the overflow lot or lower parking lot.
- The area behind the Maintenance Building falls under the use of our tenant in the Farmhouse and other than the above mentioned 2 vehicles **CAN NOT** be used for any part of the event.

- **At no time are any vehicles allowed beyond the gates next to the maintenance shed or by the overflow parking lot.** This is a public park and the areas not included in your rental are open to park users who will be walking through.
- **At no time** can the gravel driveways that run from the lower parking lot down past the Red Barn and out to the trails be blocked off. This area must remain open at all times for Emergency Vehicles.
- There are a limited number of garbage cans in the Red Barn area, our staff is **not** in charge of emptying those out during your event. You, the User, is in charge of this. There is a dumpster located in the upper Mansion Parking Lot and the garbage should be dumped in those dumpsters. You may need to bring in additional garbage cans depending on the size of the event. Likewise, your group needs to provide the liners for those cans. Failure to dispose of the garbage could result in the forfeiture of your security deposit.
- The bathrooms must be picked up, garbage emptied and left in broom swept condition.

## **PERIODS OF RENTAL**

As rentals at Tarrywile Mansion take priority parking, rental times at the Red Barn are contingent upon: if there is an event at the mansion, the size and timing of the event at the mansion. Red Barn events can be scheduled between the hours of 7:00 am and must end when the park closes at sunset.

Access to the Red Barn: Clients, catering staff, auxiliary vendors are allowed access to the Red Barn at the contracted rental time that has been agreed upon 60 days prior to the event. If the client or caterer requires more than the contracted hours then they have the option of purchasing extra hours beforehand at a pre-arranged hourly rate up to a week prior to the event.

**When the user plans the event, they must account for at least two hours for the caterer and vendors to set up and one hour for the caterer and vendors (including DJ's) to break down/clean up at the conclusion of the event. DJ's and bands must stop playing and begin packing up their equipment one hour before the end of the event rental time. Fail of said vendors to complete breakdown by end of rental time will result in an additional fee of \$250 an hour for any part of an hour past 15 minutes to be deducted from Users security deposit.**

Use hours begin at the time the Red Barn is opened for any reason: i.e. rental deliveries, florists, caterers and other vendors, and do not conclude until the User, guests, caterers, and help (including clean up) have left the Red Barn.

## **SECURITY DEPOSIT:**

A refundable security deposit is required upon signing the contract and must be submitted as a separate check made out to Tarrywile. The deposit is to guarantee the satisfactory cleanup of the facilities and equipment, to cover any damage that may have been caused by the User, guests, caterers, or help (including clean up), and to cover any other charges that may be imposed under these rules and regulations. It is up to the Tarrywile Park Authority's office staff to determine the monetary amount to be charged against the security deposit in the event that of non-compliance with any of the Rules and Regulations laid out in this packet.

Since the Authority does not normally pursue specific claims against caterers, florists, guests and help, any such charges caused by them, which occurred during the User's event, will be deducted from the security deposit.

**\*\*\*Please note: it is the customer's responsibility to comply with the Rules and Regulations as set forth in this packet and the failure of the House Supervisor to enforce a regulation does not imply consent and abdicate the right of TPA to retain the Security Deposit. Additionally, it is not the responsibility of the House Supervisor to notify the Customer that additional charges may be pending. \*\*\***

In the event proposed charges are to be made against the security deposit, the Authority will make every effort to contact either the User or the Designated Representative on the first business day after the event. A written notification of the Authority's intent to charge the security deposit shall be mailed/mailed to the User within 5 working days. The net security refund will be mailed to the User within 30 days after the event or, if applicable, when all charges have been determined, whichever is later. Charges in excess of the security deposit will be billed separately and, if not paid within 30 days, appropriate legal action will be taken. User will be liable for all costs of collection including reasonable attorney's fees to pay this debt.

### **FEES:**

The fees for various facilities offered by the Tarrywile Park Authority are set forth on the fee schedule stated on the contract or use agreement. In the event of a rate increase, there will be no changes made to the fees imposed for the existing contracts. We offer a **10% discount** for all 9 hour rentals to **active military duty/first responders'** personnel in appreciation for their service. All checks must be made payable to Tarrywile. All returned checks are subject to a \$35 fee.

### **SCHEDULE OF RATES - April 1 – October 31:**

**WEEKEND RENTAL RATES:** (Friday, Saturday, Sunday) – all events must end at sundown

Rental Fee: \$125 an hour, minimum 4 hour rental – all events must end at sundown

Refundable Security Deposit: \$500

**WEEKDAY RENTAL RATES:** (Monday through Thursday)

Rental Fee: \$75 an hour, minimum 4 hour rental

Refundable Security Deposit: \$150

### **REQUIRED FOR RENTAL:**

Host Liquor Liability Insurance if serving alcohol

- Insurance can be purchased through the online resource: [theEventHelper.com](http://theEventHelper.com)

Caterer's current Food Service License or Hold Harmless Agreement if bringing your own food.

### **NOT INCLUDED IN RENTAL:**

Tables, chairs, linens, dinnerware, glassware.

## **CANCELLATION OF EVENT**

Use of the Red Barn is considered cancelled on the date we receive a prescribed cancellation form fully executed by the User or the Designated Representative. If however, under certain circumstances whereupon the User has failed to complete all parts of the application process within the time period permitted or the User has failed or refused without good cause to execute and return prescribed cancellation form, then the Tarrywile Park Director or his/her designated representative may terminate the User's event by complying with the following procedure:

The Authority shall send a letter via certified mail return receipt requested to the User at the address indicated on the reservation form. This letter shall explain in detail what actions the User has failed to take in accordance with the rules and regulations set forth herein or upon what circumstances the Authority feels the User has indicated his/her desire not to go forward with the transaction. The User shall have a period of 15 days from the receipt of this letter to either cure the defect or inform the Authority that he/she fully intends to continue with the reservation. Should the User fail to respond or fail to correct a discrepancy within the 15 day period, the reservation shall be cancelled effective that date and all the other terms and conditions concerning cancellation and refund of payment shall apply.

## **REFUND OF PAYMENT**

If your use of the facilities is cancelled within 7 business days after your application and Agreement Rental is fully executed and accepted, the full rental payment shall be returned.

If your use of the facilities is cancelled subsequent to your 7 day Right of Recession, the full rental fee payment will be retained by the TPA or can be credited towards a future event to be held within one year of the date of cancellation. If not used within the one year time period, the credit will be forfeited.

## **ALCOHOLIC BEVERATES**

The serving alcoholic beverages must conform to all State of Connecticut and/or City of Danbury regulations. Adequate appropriate liability insurance specifically covering the serving of alcoholic beverages must be in effect and evidence of such insurance must be presented 60 days prior to the event. The TPA disclaims any and the User assumes all responsibility for any liability arising from the serving of alcohol beverages at this event and for the compliance with Chapter 545 of the Connecticut General Statutes as amended. **Alcoholic beverages shall be consumed only in the areas rented by the User. Consumption of such beverages in cars, driveways, parking lots and other areas of the park is a violation of the City of Danbury Ordinances and are prohibited.**

## **HOST ALCOHOL LIABILITY INSURANCE**

Sixty (60) days prior to use, the User or organization renting the facilities at Tarrywile Park & Mansion may be required to provide and maintain host liability insurance with insurance companies licensed to do business in the State of Connecticut and in such form shall be satisfactory to the TPA and the City of Danbury in the amount not less than one million dollars per occurrence. If the User is providing his/her own insurance, User shall provide a Certificate of Insurance confirming the existence of this insurance specifically naming the City of Danbury and the Tarrywile Park Authority as an additional insured. The Certificate shall also provide a notation that in the event of cancellation; a 10-day written notice will be given the Authority and City prior to cancellation and a notation, if applicable, that alcoholic beverages will be served, coverage for which is not excluded from the policy. This policy may be purchased through your own insurance carrier. Staff can also provide various alternative resources.

## DELIVERIES

All arrangements for deliveries on days other than the day of the event must be coordinated through the Tarrywile Mansion office at least 7 days in advance. Deliveries may only be made during regular office hours. Staff will **not** sign for any deliveries or assume responsibility for such property or the accuracy; therefore the User and/or his agent may want to be present for those deliveries.

Unless other arrangements are made, all items belonging to the User must be removed from the premises on the day of the event. Rental items will be picked up on the 1<sup>st</sup> business day following the event. Staff will not assume responsibility for such property or their accuracy; therefore the User and/or his agent may be want to be present for these pickups.



## DECORATING

Decorating time is factored into the “rental hours”. No decorating of any kind will be permitted on or attached to the exterior/interior walls of the Red Barn

Decorations may be placed on tables. All decorations shall be removed upon termination of event. If candles are to be used, **the flame must not be higher than the glass votive**. See photo’s below.

## FOOD PROVIDED BY USER

If serving alcohol, it must be served by the User only; bring your own bottle is prohibited. The User is responsible for any alcohol being served. Host Liquor Liability Insurance must be purchased and submitted to the Mansion office 60 days prior to your event. If the User is bringing in their own food a Hold Harmless Agreement is required stating the Tarrywile Park Authority is not responsible for any food and drink being served.

## CATERER

The User is responsible for contracting with his/her own caterer for these services. The TPA does not provide these services, but we offer a list of preferred caterers for the User to choose from. If the User chooses to bring in their own food they shall be held responsible for the activities and actions of the any person or helper involved with the execution of the event.

In accordance with the CT Public Health Code and the Danbury Food Service Ordinance, only caterers who are licensed by the City of Danbury or have equivalent licensure status from another municipality may cater an event at Tarrywile Mansion or the Red Barn property. In addition, if the caterer is engaged in food preparation at the Class III level the caterer must employ a full time Qualified Food Operator.

Tarrywile Park office maintains a list of approved licensed caterers who are familiar with the facility. **If you choose to provide your own food a Hold Harmless Agreement form must be signed.** User is responsible for providing the TPA with a copy of the caterer’s food service license 60 days prior to the event date.



## USER/CATERER RESPONSIBILITIES BEFORE/DURING/AFTER EVENT

- Cars for caterers, vendors, etc., may be parked in the lower lot. As parking is limited, please carpool whenever possible.
- User/caterer should be aware that the Tarrywile Park Authority **does not provide:** a) custodial services for any type of rental or use of the facility, b) we do not provide staff to set-up or take down tables and chairs. Such services are the sole responsibility of the user/caterer.
- At the beginning of the use hours, the user/caterer is responsible for setting up the tables and chairs. Please allow for sufficient time in your rental hours to adequately allow for set up.
- Events anticipating rental deliveries such as tables, chairs, etc., must bear in mind we have a very limited area to store those items overnight. They may be delivered between the hours of 8:30 am and 4:00 pm (Monday thru Friday) to the Red Barn. You will need to make prior arrangements to access this building as it is locked except when in use. If you are anticipating putting these rentals under a tent overnight, please note we have no security to guarantee the condition of these items.
- User/caterer must remove all food, glasses, dishes, flatware, linens, paper goods and/or any other items used during your event from bathrooms as well as any garbage cans on the grounds that are utilized by guests.
- User/Caterer is responsible for a thorough cleanup of the Red Barn and immediate surrounding lawn/grounds/driveway/parking lot of all cups, stirrers, cans, bottles, bottle tops, etc.
- Clean-up/custodial services; see below.
- Exit checklist with house supervisor; see page 13.

## CUSTODIAL SERVICES

It is the responsibility of the User and/or group that has rented the facility to handle all aspects of set up and take down. **It is not permitted for the Staff of Tarrywile mansion to accept gratuities for any work performed, whether it is within their assigned duties or not.** The Mansion does not provide custodial services. This includes but is not limited to;

- Set up and take down of all tables and chairs
- All floors are to be swept.
- User must supply their own cleaning supplies/paper towels/sponges etc.
- Bathroom counters/sinks/cabinets are to be wiped down
- Bathroom floor is to be swept and damp mopped
- No grease is to be poured down any of the bathroom sinks, this can cause damage to the plumbing
- Any cost incurred by clogged drains will be charged to the User
- All food must be removed from the rental area
- Garbage must be emptied from all bathrooms
- Garbage must be brought out to the dumpsters in the back of the upper parking lot
- Red Barn and grounds must be returned to the same condition to which it was found
- Failure to adhere to above responsibilities will result in a charge deducted from the security deposit.

Failure to properly clean up after an event may result in a clean-up charge, the amount to be determined upon severity of damage/cost of repair or amount cleanup required. Special attention must be given to a full and adequate bathroom and lawn clean up. At the conclusion of the use, trash and litter must be

placed in the dumpster located at the back of the upper parking lot. Recyclable materials must also be placed in a separate container located at the back of the upper parking lot.

## **HOUSE SUPERVISOR**

The Tarrywile Park Authority will assign a House Supervisor to be on hand to open and close the Red Barn for every event. He/she will be present the entire time during the hours in which the Red Barn is open. **The House Supervisor's sole responsibility is to supervise the use of the facilities and to make certain the rules and regulations are understood and the User complies with these rules and regulations.** The House Supervisor will also make sure that your event complies with the Rules and Regulations set forth in this packet.

At the beginning of the event, the House Supervisor will go over a checklist with the User, caterer, and/or his agent to insure all the details of the use agreement are completed, upon approval of the User/caterer/agent will sign the house supervisor's comment sheet on page 13. It will be posted on the Red Barn bathroom door the day of your event. The User is responsible for leaving the Red Barn, including the bathroom and lawn in the same condition in which they were found. The House Supervisor will be available to perform a general review of the house rules and regulations pertaining to adequate clean-up of the facility and damages to the facility and/or its equipment and furnishing subsequent to the User's event.

**The Authority reserves the right to re-inspect the facility/grounds on the first business day after User's event and to point out any major discrepancies/failure to comply with House Rules and Regulations concerning the care and clean-up of the facility. Charges to correct these discrepancies will be deducted from the security deposit.**

## **USER COMPLIANCE**

The User must comply with all laws and regulations of Tarrywile Park Authority, the State of Connecticut and/or the City of Danbury, including but not limited to safety, fire, health, and zoning laws, statutes, ordinances, rules and regulations. The House Supervisor has the right to remove any individual who in his/her opinion is in flagrant violation of the Rules and Regulations and to terminate any use or activity in whole or in part which is not in compliance. If the event is totally terminated, the property must be vacated and full compensation for damages will be required from the User. No refund of rental will be made if such discontinuance is ordered.

## **TENT USE INFORMATION**

Due to the limited parking and bathroom facilities at the Red Barn the maximum number of guests present at a tented function is **limited to 150**.

## **TENT AREAS**

- Red Barn lawn – tent size up to 40' x 100'
- Dance floors – largest size allowed – 20' x 28'

Tent use, size and location, including accessory items such as cook tents, dance floors, etc. must be confirmed 120 days prior to the event with Tarrywile Mansions Event Coordinator. All tents and dancefloors that are larger (whether wider or longer) than those stated above will only be allowed with prior approval of the Event Coordinator. Cooking is not permitted under the tent. A separate cooking canopy may be allowed with the Fire Marshal's approval. No canopies or covered walkways may be erected on the driveway, in the parking lots, or over outdoor staircases.

## **DELIVERIES FOR THE TENT USE**

User/Contracted Tent Rental Company is responsible for providing tables and chairs for use under the tents. All deliveries of items such as tables, chairs, dishes, glassware, silver, etc. must be placed in the Red Barn if space is allowed. If you are anticipating putting these rentals under a tent overnight, please note we have no security to guarantee the condition of these items.

## **SET UP/INSPECTIONS**

For weekend rental, tents are to be erected on the Thursday prior to the event with inspections scheduled with the Danbury Building Department and the Fire Marshal's office no later than 3:00 pm on that same date. Tents must be taken down on Monday of the week following the event. If Monday is a holiday then the tent will be taken down on Tuesday following the event. No tent will be permitted to be taken down on the weekend. Tent installation and/or take down can start no earlier than 8:30 am.

For weekday rental, tents are to be erected prior to the event leaving sufficient time prior to the event for inspections to be scheduled with the Building Department and Fire Marshal's office.

## **PERMITS/REGULATIONS**

User must obtain and provide the Tarrywile Authority office with a copy of the Building Permit for the tent no later than 14 days prior to the event, with a confirmation of scheduling of an inspection with the Building Department and Fire Marshal's office no later than 7 days prior to the event.

User/Contracted Tent Company must comply with all building Department and Fire Department regulations and codes concerning the erection and use of tent structures, including but not limited to tent capacities and the installation of the required number of exit and no smoking signs, fire extinguishers, and auxiliary lighting if the event is to take place at dusk. The Building Permit is to be properly displayed under the tent and should be protected by plastic coating to insure against water damage.

Tent use is allowed from May 1<sup>st</sup> through September 30<sup>th</sup>. Approval for tent use October 1<sup>st</sup> through April 30<sup>th</sup> will be given at the discretion of the staff after consultation with the Fire Marshal's office to ensure compliance with house capacities.

When hiring your caterer, DJ/Band and or Tent Company for an outdoor event, please keep in mind the electrical needs of all vendors. Each tent site has electrical outlets for such use but it is not an unlimited supply.

## House Supervisor Comment Sheet

Date of Event: \_\_\_\_\_

Party Name: \_\_\_\_\_

House Supervisor:  
\_\_\_\_\_

Arrival Time:  
\_\_\_\_\_

Departure Time:  
\_\_\_\_\_

Caterer:  
\_\_\_\_\_

Event Start Time:  
\_\_\_\_\_

Departure Time:  
\_\_\_\_\_

Caterer Signature:  
\_\_\_\_\_

Please make sure these tasks are complete before signing off on event, make sure that:

- All tables and chairs are in the proper area, tables in racks and chairs stacked no more than six
- All garbage has been taken to greenhouse dumpster, recyclables in proper dumpster
- Turn off all lights inside the Red Barn
- Lock doors; **lower bathroom doors, Red Barn doors, Environmental Center doors – Alarm Building**

**Comments/Problems/Repair Notes:**

House Supervisor:  
\_\_\_\_\_

Caterer/Representative:  
\_\_\_\_\_

**PLEASE NOTE:** The House Supervisor performed only a general review of the House Rules and Regulations pertaining to adequate cleanup of the facility and damages to the facility and/or its' equipment and furnishings. The Tarrywile Park Authority and its' office staff will re-inspect the facility on the first business day after the event to determine any and all problems the House Supervisor may not have noticed and **contact the user accordingly regarding any charges that would be made against the security deposit.**

## **PREFERRED CATERERS**

### **Carriage House Events & Catering**

Christopher Angione  
(830)488-4343  
[carriagehousecatering.com](http://carriagehousecatering.com)

### **Ciao! Two Steps Downtown Grille**

Kayte Devine  
(203)794-0032  
[ciaocateringtwosteps.com](http://ciaocateringtwosteps.com)

### **Gallucci's**

Tony Gallucci  
(203)942-2799  
[gallucciscatering.biz](http://gallucciscatering.biz)

### **Clambakes/Caterers of CT**

Ron & Terri Cohn  
(203)736-7191  
[clambakesofct.com](http://clambakesofct.com)

### **West Wind**

Elaina Mendes  
(203)837-3936  
[westwindcatering.com](http://westwindcatering.com)

### **Walsh Catering**

Claire Walsh  
(203)791-2288  
[walshcatering.com](http://walshcatering.com)

### **Victorias Wood Fired Catering**

Grace & Bruce Lyon  
(203)994-2359  
[Victoriaswoodfiredpizza.com](http://Victoriaswoodfiredpizza.com)

## **PREFERRED VENDORS:**

### *Pastry Chefs & Bakers*

### **Monet Baking Company**

Monica Banas  
(203)826-9286  
[monetbakingcompany.com](http://monetbakingcompany.com)

### **Sweet Rewards**

Kelly Lindquist  
(203)775-9898  
[kellysweetrewards.wixsite.com/sweetrewards](http://kellysweetrewards.wixsite.com/sweetrewards)

### **American Pie Company**

Pies & Specialty Dessert  
(860)350-0662  
[americanpiecompany.com](http://americanpiecompany.com)

## **PREFERRED VENDORS:**

### *DJ's/Entertainment*

### **James Daniel Entertainment**

James Daniel  
(203)969-2400  
[jamesdaniel.com](http://jamesdaniel.com)

### **Sound Investment**

Kirk Michaels  
(203)775-2595  
[soundinvestment.com](http://soundinvestment.com)

### **Spin Doctor Entertainment**

Dave Parks  
(203)743-9944  
[spindoctorentertainment.com](http://spindoctorentertainment.com)

## **PREFERRED VENDORS:**

### *Florists*

### **Custom Floral Designs**

Diane Gaudett  
(203)426-5949  
[dianegaudett.com](http://dianegaudett.com)

### **Alices Flower Shop**

Kathleen  
(203)792-2217  
[alicesflowershop.com](http://alicesflowershop.com)

**PREFERRED VENDORS:**

**All Season**

Sarah & Dave  
(203)790-7368  
[asrentals.net](http://asrentals.net)

**PREFERRED VENDORS:**

**Keane Eye**

Erica Keane  
(203)313-9802  
[Keaneeye.org](http://Keaneeye.org)

**Adam Garelick Photography**

Adam Garelick  
(917)450-1304  
[Adamgarelickphotography.com](http://Adamgarelickphotography.com)

**PREFERRED VENDORS:**

**Holiday Inn Express**

89 Mill Plain Rd  
Danbury, CT 06811  
(203)205-0800  
[hiexpress.com](http://hiexpress.com)

**Crowne Plaza Hotel**

18 Old Ridgebury Rd  
Danbury, CT 06811  
(203)744-7333  
[danburycrowneplaza.com](http://danburycrowneplaza.com)

**The Hampton Inn**

81 Newtown Rd  
Danbury, CT 06810  
(203)748-6677  
[hamptoninn.hilton.com](http://hamptoninn.hilton.com)

**Courtyard by Marriott**

3 Eagle Rd  
Danbury, CT 06810  
(203)730-2228  
[marriott.com](http://marriott.com)

*Tent & Party Rentals*

**Durants**

(203)744-2295  
[durantsparty.com](http://durantsparty.com)

*Photographers*

**Defining Studios**

Roger Castinguay  
(860)906-8099  
[Definingphotovideo.com](http://Definingphotovideo.com)

**Zack Wussow Media**

Zack Wussow  
(860)424-7529  
[Zackwussow.com](http://Zackwussow.com)

*Overnight Accommodations*

**The Hilton Garden Inn**

116 Mill Plain Rd  
Danbury, CT 06811  
(203)205-0200  
[gardenhilton.com/danbury](http://gardenhilton.com/danbury)

**Ethan Allen Inn**

21 Lake Ave. Ext.  
Danbury, CT 06811  
(203)744-1776  
[ethanallenhotel.com](http://ethanallenhotel.com)

**LaQuinta**

116 Newtown Rd  
Danbury, CT 06810  
(203)792-3800  
[lq.com](http://lq.com)

**Quality Inn**

78 Federal Rd  
Danbury, CT 06810  
(203)743-6701  
[qualityinn.com](http://qualityinn.com)